

Thornton Le Dale Parish Council

Clerk & Responsible Financial Officer – Emma Douglas-Smith

c/o 120 Eastgate, Pickering, YO18 7DW

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NOTICE IS HEREBY GIVEN that a Parish Council Meeting of Thornton le Dale Parish Council will be held on Tuesday 4th June 2019 commencing at 7.30PM in The Hill Memorial Institute, Maltongate, Thornton le Dale, YO18 7LF

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **15 minutes prior to the commencement of the meeting** – members of the public must adhere to the rules set by the Council for this session

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for meeting is shown below.

Emma Douglas-Smith: Emma Douglas-Smith

Clerk & Responsible Financial Officer

Date posted: 29th May 2019

AGENDA

- 1. APOLOGIES – To receive apologies and approve reasons for absence**
- 2. To Note any Declarations of Interest:**
 - 2.1 To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
- 3. Minutes**
 - 3.1 To accept the minutes of the Annual Parish Council Meeting held Tuesday 7th May 2019 @ 7.30p.m. .
 - 3.2 To Update members on matters raised at meeting held 7th May 2019 not specifically within this agenda
 - 3.3 Review the processes for the posting of minutes of meetings – draft minutes can be posted on web site – Council to decide
- 4. Co-opting of Councillors to vacant positions:**
 - 4.1 Update on Applications Received in response to Advert posted – none received
 - 4.2 Extension to the deadline for Applications – Council to consider revised date
 - 4.3 Confirmation of the Selection & Interview Process & timings
- 5. Local Associations & Committees :**

To appoint Councillors to serve as representatives on the organisations listed, carried forward from 7th May Meeting

 - 5.1 **Thornton le Dale Village Hall Committee –**

No requirement for a Parish Council Member, noted that the Constitution has changed – It was Resolved for Council to revisit this after the next Village Hall Committee Meeting — any update
 - 5.2 **Hill Memorial Institute (Trustees)**

It was resolved that Council should wait until they have co-opted the vacant Councillor positions to agree on the Trustees and that it may be necessary to go back to the Hill Family to get the Constitution updated – any further action required
- 6. FINANCE**
 - 6.1 To approve the Financial Statement & Bank Reconciliation to end April 2019 - Spreadsheet
 - 6.2 To review and approve the June payments schedule and sign cheques
 - 6.3 BT Account for Clerk Landline & Broadband – new account established – install cost £125 – monthly DD costs for bundle £45.99 +VAT – Council to approve costs

- 6.4 NatWest Authorised Signatories – update from Councillors on presenting ID to bank
 - 6.5 Skipton Building Society Account – Application form and ID requirements
 - 6.6 **Training Course for New Councillors** – YLCA Off to a Flying Start Fri 16th August 2019 – Confirmed for Councillor Argument & Hallsworth
 - 6.7 YLCA Training Course Schedule for the Year – Council & Clerk to Review and agree any other courses to attend & who – attached schedule
 - 6.8 Financial Information available on web site – remove old info, & decide what new info to be posted, what frequency – no legal obligation – fall outside the Transparency Code – (email received dated 9th May querying why info not on web site) - Council to review
 - 6.9 To approve the Caretaker request to increase the number of hours required to Maintain the Play Park by 5 to 7 mows, and the Cemetery by 20 hrs per year – cost increase for Caretaking hrs
 - 6.10 RDC Notice of CIL payment to received - £22,975.50 due early June19 – for information
 - 6.11 (a) To consider Clerk’s Expenses Claims – set a capped amount pre-authorized for essential office & IT items required to order by Clerk
(b) Issues with Laptop – Council to authorise purchase of backup device by Clerk – urgent requirement
7. **To Receive Reports & Updates from NYCC & RDC, or Other Authorities**
- 7.1 Arrangements are being put in place for the next **Parish Liaison Meeting**: this will take place on Wednesday 12 June 2019, at **Ryedale House** at 7pm – Council to confirm attendance (see email)
 - 7.2 **NYMNPA – Parish Member Elections 2019** – Council to complete Ballot Paper (with Clerk)
 - 7.3 **Whitby Town Council – Yorkshire Day Celebrations** – (flyer received) – do Council attend
8. **Village Maintenance and the Village Environment:**
- 8.1 **Hub Group update** – representative to give verbal report (time permitting) – Chair to permit
Hub request use of Village Green for Yorkshire in Bloom Competition 11th 12th 13th July – Council to consider request
 - 8.3 **RDC Grant Request** - Reference S106-056, Section 106 Grants, Thornton Dale Village Hub, Pond Nature Trail – Council to review Grant Application and decide on response to RDC (Application attached)
 - 8.4 Councillor Henry Hallsworth has asked to raise the issue of rats around the pond near the NYMNP car-park – Council to discuss action required
 - 8.5 Councillor Henry Hallsworth has asked to raise the issue of the Church Clock not working – Council to decide on action required
 - 8.6 Request email – Scarecrow Festival to use Village Green – 24th 25th 26th August – Council to consider request
 - 8.7 **Highways Complaint from Residents x2 – Hurrell Lane** – emails received (attached with Agenda) – Council to consider
9. **PLANNING** - To consider plans submitted by NYMNPA & RDC for the Councils comment
- 9.1 (a) **NYM/2019/0271/FL – 3rd May 2019 – response due by 8th June 2019**
Application for variation of planning approval NYM/2018/0124/FL to residential use (Ex Ginger Pig)

(b) **RDC – 19/00579/FUL** – Agricultural Building for pigs, Westfield Lane, TLD - response
 - 9.2 **Notice of Approval of Planning – for information**
RDC Ref:19/00313/House – 6 The View TLD, Erection of attached garage
 - 9.3 **To Consider Any Other Planning Issues:**
 - a) **NYMNPA – Planning re-application rear of Roxby Rd – new dwelling** – Notice letter received from NYMNPA regarding planning meeting (letter with Agenda) – Council to consider response
 - (b) **NYMNP request for TLD PC to receive all planning notifications by email** – (email received) (same as RDC) – clerk would prefer this method - Council to consider
10. **To Note Correspondence Received and Approve action required:**
- 10.1 Letter of Complaint Received May19 – update from Clerk as to current status –

Council to decide on action to be taken

- 10.2 Freedom of Information Request by email dated 7th May 2019 – update on status from Clerk – Council to consider introduction of FOI Policy – see example attached – what further action
- 10.3 To consider the email (attached) about the management of the Maltongate Watercourse – council to consider and decide on action
- 10.4 Email from North Yorks Youth (attached) – Council to consider any action or response
- 10.5 NYMNP Caretaker Scheme – Grant Application Form Received – for completion and sending off end Aug19 – for information to Council – any action
- 10.6 YLCA – Neighbourhood Planning Programme Update – for information – attached email
- 10.7 Community First Yorkshire – Community Led Housing Event – Councillors to consider attendance – 22nd June – see email

11 Activities of Outside Bodies – Village Associations & Committees:

- 11.1 To Receive Reports from those Councillors who attend Village Committees & Meetings – none received

13. To Note matters for Information and items for a future monthly meeting agenda

14. Date of next Monthly PC Meeting:

Tuesday 2nd July 2019 at the Hill Memorial Institute at 7.30pm.